



本計劃由香港公益金資助  
This project is supported by The Community Chest

## St. James' Settlement Social Housing Project "James' Court" Application form

**Information of applicant(s)**

**Earliest Availability :** \_\_\_\_\_

	Applicant	Family member 1	Family member 2	Family member 3	Family member 4
Relationship	N/A				
Name of applicant					
Tel. no.					
Sex	M / F	M / F	M / F	M / F	M / F
Born in Hong Kong / Date of arrival	Yes / No, date of entry: _____	Yes / No, date of entry: _____	Yes / No, date of entry: _____	Yes / No, date of entry: _____	Yes / No, date of entry: _____
Date of birth					
Marital status					
Occupation / Grade of study					
Location of employment / school					
Income					
Special needs (if applicable)					
Government social security					
Average monthly income from government social security					
Other income (e.g. family support, maintenance)					
Household average monthly income in the past 6 months (including government's social security): \$ _____ per month					
Total net asset value of the household: \$ _____					

<b>#Current living condition:</b> Address: _____  <input type="checkbox"/> Sub-divided flat (Size: _____) <input type="checkbox"/> coffin room / Bed space <input type="checkbox"/> Industrial building <input type="checkbox"/> Internet cafe <input type="checkbox"/> Street sleeping <input type="checkbox"/> 24 hr café <input type="checkbox"/> Other: _____ Average monthly rent in the past 3 months (utilities fees excluded) : _____
<b>#Public Rental Housing application no:</b> _____ <b>Application date for Public Rental Housing:</b> _____ <b>Number of family member(s) involved in the application:</b> _____ person  <b>District selected:</b> <input type="checkbox"/> Urban <input type="checkbox"/> Extended Urban <input type="checkbox"/> New Territories <input type="checkbox"/> Islands
<b>#Have you and your family also applied other social housing project(s) under "Community Housing Movement"?</b> <input type="checkbox"/> Yes, name of the organization: _____ <input type="checkbox"/> No

## Others

(Please tick the appropriate boxes )	
<input type="checkbox"/>	I am willing to attend monthly employment counselling, actively upgrade myself and to improve our family finance.
<input type="checkbox"/>	I am willing to attend monthly tenants' meeting and work on community problems with neighbors.
<input type="checkbox"/>	I am willing to share the responsibility of housing management and maintaining good public hygiene.
<input type="checkbox"/>	I am willing to attend 2 workshops per year and an outing activity at least once a year.
<input type="checkbox"/>	I am willing to contribute my skills, interests and experiences with my neighbors.
<input type="checkbox"/>	I understand that my visitors would not stay overnight.
<input type="checkbox"/>	I would like to attain the qualification below: ( can <input checked="" type="checkbox"/> more than 1)  <input type="checkbox"/> first aider <input type="checkbox"/> outpatient escort service provider <input type="checkbox"/> home organizer <input type="checkbox"/> locksmith <input type="checkbox"/> plumber <input type="checkbox"/> lifeguard <input type="checkbox"/> mandarin teacher <input type="checkbox"/> pest control expert <input type="checkbox"/> community nanny <input type="checkbox"/> private party organizer <input type="checkbox"/> Hotel room attendant <input type="checkbox"/> Others _____
<input type="checkbox"/>	The assistance I expect from my neighbors: _____

## Move-out plan

If you and your family have not received Public rental housing offer within the 2-year living period, what will be your alternative move-out plan?

## Declaration:

- I declare that all information provided above is true and correct to my best knowledge. If I am found to provide false information, I will be disqualified.
- I understand the agency would protect my personal privacy and the information I provided would not be released to third party and with appropriate security safeguard. All personal data will be destroyed after completion of the movement.
- If I am not arranged any interview within 3 months after submission of this form, I regard my application unsuccessful. No further notification will be given.

Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Please email, post or submit in person the duly completed form to Sai On Centre.

Telephone No.: **69167670** Email: [housing@sjs.org.hk](mailto:housing@sjs.org.hk)

Address: Sai On Centre, Shop 1-3, G/F, Fortune Court, 10 Sai On Lane, Sai Ying Pun, Hong Kong

**St. James' Settlement**  
**Social Housing Project "James' Court"**  
**Application form**

Application reason :

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Declaration:

- All applications shall be referred by registered social worker;
- All successful applied families are eligible for no more than 2 year living period, social worker will have to submit 'Accommodation reservation application' and conduct an interview every half-year;
- Referred applicants and applicants' families understand with our service content and have agreed with this referral.

Referring agency details

Referring agency details : \_\_\_\_\_

Name of referrer: \_\_\_\_\_ Post: \_\_\_\_\_

Telephone number : \_\_\_\_\_ Email: \_\_\_\_\_

Signature of referrer: \_\_\_\_\_ Date: \_\_\_\_\_



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Please refer appropriate individuals / single parent families to  
Our new social housing project – James' Court  
[Phrase 2 – 4-5 person families]

Thanks to the initiation of Social Housing Movement, HKCSS and the support of The Community Chest, St. James' Settlement will operate new social housing project James' Court in Mong Kok and we are inviting for suitable cases as our tenants.

Details are as follow:

1. Spot: Soy Street, Mong Kok, Kowloon
2. No. of Units: 6 (2<sup>nd</sup> phrases – 4-5 person families)
3. Characteristics of the Units: Each unit would have its own toilet and own kitchen.
4. Renting period: not more than 2 years
5. Characteristics of the project: Tenants need to participate in Career Development and Social Networking Mutual Help Service Project. The project provides career development training aims to uplift the ability and income of the tenants and eventually improve personal and family living.
6. Service Target and Eligibility Criteria
  - 6.1 **Families** (including but not limited to nuclear, single parent, intergenerational families) with young kids and have the intentions to build good mutual help neighborhood;
  - 6.2 applied PHU over 3 years or above;
  - 6.3 presently living in poor condition such as subdivided room, coffin room or industrial building;
  - 6.4 have great intention in develop personal career or social career;
  - 6.5 hope to have an increase of income or attending courses on career development or obtain new skills during the stay in social housing;
  - 6.6 owe a concrete and workable move out plan and are willing to move out after the end of the contract.
7. Rental: Equal to the maximum level of the rent allowance under CSSA scheme or generally not exceeding 25% of household income.
8. For queries, please call 69167670 to responsible social worker.

## Things you should know before you apply for James' Court

Social Housing is about co living and co housing, we hope that tenants should observe the following:

<b>Personal level</b>	Keep the living environment quiet and peaceful	Learn about interpersonal communication	Learn about budgeting
	Make good use of the time in social housing to uplift personal ability	Monthly interview with social worker to update personal development	Teach children with patience
<b>Co living and Co housing</b>	Be polite	Keep the place clean	Broaden your horizons
	Respect to own privacy	Shared space	Talk little about others' parenting styles
<b>Social participation</b>	Mutual communication with tenants, participate to keep public area clean and tidy Take up roles in social housing	Attend Monthly tenants' meeting	Participate in outdoor activities and festive celebration

Do's	Don'ts
<b>On rental</b>	
Remember to pay rental every 1 <sup>st</sup> day of the monthly. Don't pay more and don't pay less.	Rental should be settled in the first 14 days of the month
Please inform the staff if you out town over 7 days	No guests are allowed to stay overnight
The room could only for accommodation	Illegal and indecent deeds are not allowed. Termination of contract would be effective immediately.
Upon termination of contract, tenants need to clear away all belongings and to ensure clean and empty room to staff. All keys including replacements would be given back.	No entry to rooftop.
	No keeping of animals, pets and livestock inside the rented room.
<b>Personal Habits</b>	
Guest visits are limited from 9 am to 9 pm	Obstructing public area with personal belongings
Keep the living environment quiet and peaceful	
<b>Tidiness and cleanliness</b>	
Keep in good hygiene practice.	No smoking indoor
Take care of the public area with self- discipline.	
<b>Maintenance</b>	
Keep the rented room in good condition.	No nailing on walls
Change door lock if necessary but need to retrieve the door lock and keys when contract ends.	
Allow staff of related departments to enter the room for repair inspection and repairs.	
For details of all rules and regulations, please refer to the License Agreement.	

4-5 Person Family Unit



(Living Room)



(self- contained kitchen)



(self-contained toilet)



(2-3 rooms per housing unit)